

**Total Life Changes**  
**Return Merchandise Authorization Form**  
**(RMA FORM)**

Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Order Number: \_\_\_\_\_



QUANTITY	PRODUCT NAME	REASON CODE	ADDITIONAL COMMENTS

RETURN REASON CODES		
01 - Refund Request	02 - Damaged	03 - Received Wrong Product

**RETURN BY MAIL**

1. Complete the RMA form.
2. Pack items you're returning along with the completed RMA form.
3. Ship items to 6094 Corporate Dr, Ira Township, MI 48023.
4. Please keep tracking number until your return has been received and processed by Total Life Changes.
5. All returns will be credited to the original form of payment.
6. Only items purchased through valid TLC platforms (website, shop site, etc.) may be returned for a refund.

Please allow 7 to 10 business days from the date your return is received for us to process your refund. Once your refund has been issued, we will send an email confirmation to the email address associated with your account.

**Total Life Changes Headquarters**  
6094 Corporate Dr, Ira Township, MI 48023  
[www.TotalLifeChanges.com](http://www.TotalLifeChanges.com)

**Contact Us**  
**Help Desk:** [totallifechanges.zendesk.com](https://totallifechanges.zendesk.com)  
**Phone:** (888-852-9970)